Database Restructure Instructions

If you want to access data created with earlier versions of MICA using the newest version of MICA you must restructure MICA's database. These instructions describe how to do this.

- 1. Create a new folder using Windows.
- 2. Find the data folder used by the earlier version of MICA. This can be determined by starting the earlier version of MICA and selecting the Utilties/Directories menu item. The Data Directory is the one needed.
- 3. Using Windows, copy all of the files in the Data Directory to the newly created folder created in step one. There should be 100+ files copied.
- 4. Run RESTRUCTURE.EXE. RESTRUCTURE.EXE can be found in the MICA program folder which defaults to C:\Program Files\MCSI during installation.
- 5. In RESTRUCTURE.EXE open the new folder created in Step 1 by clicking the "Browse" button and navigating to the newly created folder and click "OK" to select it.

When you restructure the database, it cannot be used by earlier versions of MICA.

- 6. To begin the restructure process click the "Go" button. It may take some time to finish the restructure process, so be patient. The word "Done" will appear next to the "Close" button when the process is complete. You will have to copy and restructure any other data folders you may have set up in earlier version of MICA.
- 7. Start the new version of MICA. Select the Utilities/Directories menu item in MICA.
- 8. Select the Data Directory item. Click on the label "Data Directory" until it turns red. Then use the folder tree on the right of the form to navigate to the newly created folder created in step one.
- 9. Click the Apply button on the bottom of the Directories form.

Note: It will not harm any data if you run the RESTRUCTURE.EXE program more than once on a database

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